

Engineering Services SKILLcard application form

Construction Related Occupation - ACRIB Refrigerant Handler

HOW TO APPLY:

1. Please complete sections 1-7 of the form.
2. Attach your photograph in section 2. Remember to write your name and National Insurance number on the back.
3. Hand this form to your employer or a company you have sub-contracted to (not your agency) together with all supporting documents and ask them to complete section 5.
4. Attach a cheque or complete credit card details in section 7.

Important note: please send certified copies of examination/course certificates. They must be signed and endorsed by your employer.

CHECKLIST:

Once all the relevant sections of this form have been completed help us to get your SKILLcard to you as quickly as possible by checking that your application is complete:

- Check 1 - Have you completed all the appropriate sections of this form?
- Check 2 - Have you provided evidence that you meet the ACRIB SKILLcard Health and Safety requirements?
- Check 3 - Are the certified copies of your original training certificates and photo enclosed?
- Check 4 - Have the applicant's and the employer's declaration both been completed?
- Check 5 - Have you included the appropriate fee for your ACRIB SKILLcard?

Fill in the form using black ink and capital letters. If you have any queries about this form or how to complete it, please check the FAQs section of our website (www.skillcard.org.uk/faqs) or call us on 01768 860406

Section 1 - Your occupation

Provided you meet the conditions necessary to be entered on the ACRIB SKILLcard Register as a person competent to handle refrigerants (see sections 3 & 4), your card will show that you are an ACRIB Registered Refrigerant Handler. Please confirm this occupation by ticking the box below.

- ACRIB Registered Refrigerant Handler

Section 2 - Your details

Please provide the information requested below, and attach your photograph in the space provided.
Write your name and National Insurance number on the back of the photograph. Please complete all fields.

Surname

Forenames

Address (line 1)

Address (line 2)

Address (line 3)

Town

County

Postcode

Date of birth

National Insurance number

Please attach your
photograph here

Section 2 - Your details (continued)

Mobile telephone number

Home telephone number

Email address

Your sex

Male

Female

Date you started in the H&V industry

 / /

How would you describe your ethnic origin?

- White
 Black (African descent)
 Black (Caribbean descent)
 Asian (Indian/Pakistani/Bangladeshi)
 Asian (Chinese)
 Other

Section 3 - Health and Safety awareness

To obtain an ACRIB SKILLcard, you must within two years prior to the date of application for the card have satisfactorily completed the recognised ConstructionSkills/SKILLcard Health, Safety and Environment Test. Alternatively, if you have completed one of the health and safety awareness training courses on the SKILLcard list of approved courses, you may also satisfy the requirements for the issue of a SKILLcard (provided you undertook the course within two years of applying for your card).

Tick one box and enclose copies of the relevant certificates:

- ConstructionSkills/SKILLcard Health, Safety and Environment Test
 Other approved course (as listed on the SKILLcard website)

Section 4 - Industry qualifications

4.1 Applicants must hold a relevant Refrigerant Handling qualification - F Gas J11 or 2079 as shown below.

ACRIB SKILLcard Refrigerant Handling requirements

HFC	HCFC	Ammonia	Hydrocarbon	Carbon Dioxide
CSkills J11/J12	CSkills J11 or J01	C&G 2077 or 2078 Ammonia		BRA Carbon Dioxide Course*
C&G 2079 Cat 1	C&G 2079 Cat 1 or C&G 2078	C&G Level 2 Award in Ammonia RACHP etc (6187-31)	C&G Level 2 Award in Hydrocarbon RACHP etc (6187-21 or 31)	C&G Level 2 Award in Carbon Dioxide RACHP etc (6187-21)
BESA FGas Cert 1	BESA FGas Cert 1			

*BRA Carbon Dioxide Short Course (certificates issued by Sainsbury's/Cool Concerns/WR/Epta Group)

4.2 Other specialist qualifications which can be shown on the reverse of your ACRIB SKILLcard.

- Recovery only C&G 2079 Cat 3 or CITB J13
 Leak Test only C&G 2079 Cat 4 or CITB J14
 BRA Brazing
 C&G 6187-21 Brazing RACHP
 IOR REAL Zero CPD Certificate
 EAL Level 2 Diploma or Certificate in Refrigeration and Air Conditioning Equipment Engineering Technology (501/1098/6)

Section 5 - Employer endorsement and industry accreditation

Section 5 should be completed by a manager of appropriate seniority within the employing organisation or if you are self employed by a company you have sub-contracted to.

The applicant must NOT complete this section of the form. If the applicant is unemployed, section 5 should be completed by the applicant's previous employer.

- I confirm that the applicant named on this form has been known to me personally in the occupation shown of the front page since: Date / /
 I certify that the photograph is a true likeness of the applicant and that the details on this form are correct to the best of my knowledge.

Section 5 - Employer endorsement and industry accreditation (continued)

I agree that SKILLcard and/or ACRIB may use the information disclosed in this application for the following purposes:

- to provide you with information about ACRIB SKILLcard and associated industry matters;
- for internal audit purposes;
- to help improve the content of the SKILLcard website and the service SKILLcard offers;
- to provide businesses with information regarding updates or additional services available from ACRIB/SKILLcard and associated companies. If you do not wish to receive such information, you may notify us by email at skillcard.info@theBESA.com.

Name of employer/company

Address (line 1)

Address (line 2)

Address (line 3)

Town

County

Postcode

Signature

Print name

Position in company

Date

 / /

Email address

Telephone number

Section 6 - Applicant's declaration

I certify that the details on this application are correct and complete to the best of my knowledge.

I acknowledge that the personal information given here will be used for the purpose of processing my application for an ACRIB SKILLcard and associated activities. I also understand that, once I have been issued with my ACRIB SKILLcard, information from this application form may be held on a database in accordance with the Data Protection Act 1998.

I agree SKILLcard may contact me from time to time with information about SKILLcard and information regarding updates or additional services available from SKILLcard Ltd and its associated companies. If you do not wish to receive such information please tick here

Signature

Date

 / /

Section 7 - Payment details

Use this section to indicate how you intend to pay for your SKILLcard.

For all other SKILLcards:

Credit/Debit card payment - please complete details below Cheque payment of £40.00 (inc VAT) payable to 'Engineering Services SKILLcard Ltd'

Card type

Visa Mastercard Eurocard

Card number

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Valid from

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Expiry date

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Issue no.

--	--	--

Security code (last 3 digits on security strip)

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Cardholder's name as it appears on the card

Address

Town

County

Postcode

Signature

Date

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Notes for Applicants

ACRIB SKILLcard registration provides proof of individual competence in responsible refrigerant handling at the time of application. The registration is backed by the refrigeration and air conditioning industries represented by ACRIB which includes end users, contractors and manufacturers.

About ACRIB

The Air Conditioning and Refrigeration Industry Board comprises representative organisations having a direct interest in, among other matters, the provision and efficient use of refrigeration, air conditioning, heat pump and/or mechanical ventilation equipment and systems. It provides a national voice for the UK refrigeration industry, and works closely with UK Government to provide input on policy, regulation and legislative issues. ACRIB is a company limited by guarantee (www.acrib.org.uk).

- Associated Air Conditioning and Refrigeration Contractors
- Association of Manufacturers of Domestic Appliances
- British Frozen Foods Federation
- Cambridge Refrigeration Technology
- Chartered Institute of Building Services Engineers
- Food Storage and Distribution Federation
- Federation of Environmental Trade Associations
- Building and Engineering Services Association Refrigeration and Air Conditioning Group
- Institute of Refrigeration

Please send this form and supporting documentation to:

Engineering Services SKILLcard
Old Mansion House
Eamont Bridge
Penrith
Cumbria
CA10 2BX

www.skillcard.org.uk

Email: skillcard.info@theBESA.com

Telephone: 01768 860406

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